



THE DECISION PROTOCOL INSTITUTE™

PUBLIC PREVIEW

Public Preview

Real pages from the currently available structured instruments

Structured instruments for defensible decision records, applied to AI deployment. The first edition of the Decision Protocol method.

Version 1.0 · Public Preview

decisionprotocolinstitute.com

This preview shows actual material from the currently available instruments.

ABOUT THIS PREVIEW

What this preview is

This preview is not a brochure. It shows real pages, real structure, and real document logic from the currently available instruments published by The Decision Protocol Institute. Its purpose is simple: to let prospective buyers inspect the writing standard, underlying method, and operational usability of the product before purchase.

CURRENTLY AVAILABLE FRAMEWORKS

- AI Use & Control Framework
- AI Vendor & Data Control Framework

The materials shown here are excerpts only. Full framework depth, editable files, interactive tools, and complete supporting guidance are included only in the purchased products.

GOVERNANCE ARCHITECTURE

One structured method. Two currently available entry frameworks.

The currently available frameworks solve two different internal control problems using the same underlying method. They are designed to function immediately as standalone systems of instruments, while also forming part of a larger structured discipline for defensible decision records.

AI Use & Control Framework

For internal rules, literacy, triage, disclosure, and rollout control around everyday AI use.

AI Vendor & Data Control Framework

For vendor review, restricted-data handling, approval logic, onboarding, and escalation discipline for external AI tools.

This is not a collection of generic templates. It is a structured internal control layer designed for immediate organizational use.

FRAMEWORK CONTENT

What exactly is inside the frameworks

The currently available frameworks are not loose document packs. Each is delivered as a structured downloadable package designed for immediate internal use.

AI Use & Control Framework includes

- 5 core structured documents
- 2 supporting guidance documents
- 3 editable HTML working files
- 5 interactive tools
- 1 executed example
- 1 framework deployment guide

Designed for internal rules, literacy, disclosure, triage, rollout, ownership, and classification.

AI Vendor & Data Control Framework includes

- 5 core structured documents
- 2 supporting guidance documents
- 3 editable HTML working files
- 5 interactive tools
- 1 executed example
- 1 framework deployment guide

Designed for vendor review, restricted-data handling, onboarding, escalation, and approval discipline.

Each framework is delivered as a structured internal control layer – not merely as isolated documents.

Excerpt from AI Use & Control Framework

Internal AI use requires more than permission. It requires structure.

The AI Use & Control Framework is designed for organizations that already have AI inside everyday work, but do not yet have a clear internal control layer around how that use is governed. It provides a practical control structure built around five core functions:

- Acceptable use — clear boundaries for permitted, restricted, and prohibited AI activities
- Literacy readiness — structured knowledge requirements before AI tool access
- Shadow AI disclosure — a time-limited, no-retaliation protocol for surfacing undocumented use
- Use-case triage — a routing tool that classifies each AI use case by risk tier
- Rollout communication — internal deployment memo and staff acknowledgment

The result is not merely policy language, but a deployable internal control framework.

POLICY

AI Acceptable Use Policy — §3 Use Categories

PERMITTED

Internal productivity, drafting, brainstorming, and summarization using approved tools with non-confidential data.

RESTRICTED

Use involving confidential data, external-facing output, or integration with operational systems. Requires documented approval.

PROHIBITED

Autonomous decision-making affecting rights, obligations, or safety. Use of unapproved tools with restricted data.

Excerpt from AI Use & Control Framework

Classification matters before escalation does.

A structured method is only useful if people can determine, quickly and consistently, what level of review a given AI use case requires. The framework includes an AI Use Case Triage Tool designed to route internal AI use through a structured decision path.

- Low-friction use — internal, non-sensitive, fully human-reviewed
- Restricted use — requires documented approval and additional safeguards
- Escalated use — material risk; formal decision record required
- Prohibited use — must not proceed without redesign or formal exception

This routing logic is one of the key differences between a structured system of instruments and a loose document pack.

TRIAGE

AI Use Case Triage Tool — Screening Questions

1

Does the use case involve restricted or confidential data?

YES

Proceed to Q2.

NO

Escalate immediately. Do not proceed without documented approval from the data owner.

2

Is the AI output reviewed by a qualified human before external use?

YES

Proceed to Q3.

NO

RESTRICTED. Human review must be implemented before the use case is approved.

3

Does the use case create operational dependency on the AI tool?

YES

Low-friction use → Proceed under standard controls.

NO

Escalated use → Formal decision record and continuity plan required.

Excerpt from AI Vendor & Data Control Framework

Most AI control problems begin with tools, not theories.

In many organizations, the immediate problem is not model development. It is the adoption of external AI tools before internal review has caught up. The AI Vendor & Data Control Framework is designed for that stage.

- Evaluating external AI tools against structured assessment criteria
- Reviewing data-handling risks before organizational data is shared
- Identifying restricted use and routing approvals accordingly
- Documenting escalation where required

The framework is built to help organizations control tool adoption before unmanaged use becomes embedded.

CHECKLIST AI Vendor Review Checklist — Six Assessment Domains

DOMAIN	ASSESSMENT SCOPE
1. Data security & encryption	Encryption standards, access controls, penetration testing, certifications.
2. Data processing & retention	DPA coverage, sub-processors, deletion rights, retention limits.
3. Model training & data use	Whether the vendor trains on organizational data. Opt-out status.
4. Contractual & compliance	Liability, indemnity, regulatory alignment, jurisdiction.
5. Operational resilience	Uptime commitments, portability, exit provisions, lock-in risk.
6. Transparency & governance	Audit rights, incident reporting, change notification protocols.

Excerpt from AI Vendor & Data Control Framework

Data control is where informal AI use becomes real exposure.

The framework includes a Restricted Data Triage Tool and operational handling rules designed to help teams determine what categories of information may or may not be entered into AI tools. This is not an abstract policy layer. It is an operational control layer intended for immediate internal use.

- Permitted data — sharing allowed under standard controls
- Restricted data — requires written approval and additional safeguards
- Prohibited data — sharing not permitted; legal review required
- Escalation triggers — conditions requiring immediate elevation
- Approval pathways — who authorizes, under what conditions

Without this level of clarity, internal AI use quickly becomes inconsistent, difficult to supervise, and harder to defend.

TRIAGE

Restricted Data Triage Tool — Sample Questions

1 Is the AI tool on the organization's approved whitelist?

YES

Proceed to Q2.

NO

STOP. The tool must complete the AI Tool Onboarding Protocol before any data is shared.

2 What is the data classification level?

YES

Public or internal data → Proceed to Q3.

NO

Confidential → RESTRICTED. Restricted/PII → PROHIBITED without authorization.

EXECUTED EXAMPLE

An example of a completed decision record

The frameworks are designed not only to define rules, but to support actual internal use through structured documentation and review. Executed examples are included to show how the underlying method applies in practice and how internal reasoning can be made more structured, reviewable, and defensible.

A serious structured method should not only tell teams what to do. It should also show what a completed decision record looks like.

EXECUTED Marketing Content Use Case — Completed Example

FIELD	RECORD
Use case	AI-generated first-draft marketing copy for product launch campaign
Classification	Restricted — external-facing output, brand and reputational risk
AI tool	ChatGPT (GPT-4) via approved organizational account
Data sensitivity	Internal product specifications shared with model; no PII
Review	100% human review before publication; legal sign-off on claims
Approval	Marketing Director + Compliance review completed
Trade-off recorded	Speed gain accepted in exchange for mandatory human review layer

DEPLOYMENT LOGIC

How a team would actually use this

A framework only has value if an organization can begin using it without needing external interpretation first.

- Day 1** Review the framework deployment guide, identify the internal owner, and circulate the rollout memo or equivalent internal communication.
- Day 2** Establish the initial policy boundary: acceptable use, restricted use, prohibited use, required approvals, and initial user expectations.
- Day 3** Use the triage tools to classify active or proposed AI uses and identify which cases can proceed under standard controls and which require escalation.
- Day 4** Where unmanaged or undocumented AI use already exists, apply the disclosure or onboarding pathway to surface the activity and bring it under control.
- Week 1 onward** Use the framework as the basis for repeatable internal review, approval, documentation, and governance discipline.

The purpose of the framework is not only to define rules, but to make controlled organizational use possible immediately.

DIFFERENTIATION

Why this is not a generic template pack

Many so-called AI policy products are little more than static templates. These frameworks are different in four important ways.

1 Structured around control logic

The documents are linked by purpose: policy, triage, disclosure, approval, rollout, ownership, and escalation.

2 Includes decision-routing instruments

Interactive tools and triage logic are included where needed, so the framework can classify and route use rather than merely describe it.

3 Includes supporting interpretation

Guidance materials are included to help organizations apply the documents consistently, not merely read them.

4 Includes executed example material

The frameworks do not only say what should be done. They also show what a completed decision record can look like in practice.

A generic template pack gives forms. A structured system of instruments gives routing, interpretation, internal control, and a decision record designed to hold under later scrutiny.

RECOMMENDED

The Complete AI Governance Suite

Most organizations need both frameworks. Internal AI use and external vendor relationships are two sides of the same defensibility problem. Solving one without the other leaves a gap that auditors, regulators, and incidents will find.

The Complete AI Governance Suite combines both frameworks into a single deployment package, plus four exclusive components designed to bridge the distance between owning documents and operating a working system.

Complete AI Governance Suite

\$397

One-time purchase · Save \$97 vs. buying separately · Immediate digital access

INCLUDED

- AI Use & Control Framework — full kit with all structured instruments and interactive tools
- AI Vendor & Data Control Framework — full kit with all structured instruments and interactive tools

BUNDLE EXCLUSIVE

- **AI Governance Execution Library**
20 case records at full depth — see exactly how structured decisions are documented
- **Execution Library Navigator**
Interactive index — browse 20 cases by category, severity, or sector with page references
- **Executive Briefing**
10-page board summary — present the case to leadership without preparation
- **Integrated Deployment Roadmap**
30-day activation sequence — know exactly what to do from Day 1 to Day 21

The Suite is designed so that a structured-method owner can move from purchase to first decision record in 30 days, without consulting, training, or external advisory.

BUNDLE EXCLUSIVE VALUE

Why the exclusive components matter

The frameworks give you the rules. The four exclusive components give you the implementation infrastructure — the difference between owning documents and operating a system.

AI Governance Execution Library

The operational backbone

Most governance failures happen not because the policy is wrong, but because people do not know how to apply it. The Execution Library contains 20 fully worked case records covering AI use cases, vendor evaluations, and integrated structured decisions. Each case includes the trigger event, stakeholder perspectives, classification logic, the decision with full rationale, conditions, trade-offs, and the instruments used. This is the component that transforms a document into a repeatable system.

20 case records · 3 categories · Full Platinum depth · 68 pages

Execution Library Navigator

The companion index

The Execution Library is rich but dense. The Navigator is an interactive HTML index that lets the reader browse all 20 cases by category, severity, or sector — with summaries and page references — so the right case is found in seconds rather than minutes. It is the tool that turns a reference volume into a working reference system.

Interactive HTML · Filterable by category, severity, sector · Page references

Executive Briefing

The internal sales tool

The person who purchases the instruments is rarely the person who approves the budget. The Executive Briefing is a 10-page PDF designed to present the case to board members and leadership in a single meeting. It covers the risk landscape, the cost of inaction, how the system works, what the organization receives, and the implementation timeline. Hand it to your CEO and the conversation is already structured.

10 pages · Board-ready · No preparation required

Integrated Deployment Roadmap

The implementation navigator

Instruments without a deployment sequence create confusion. The Roadmap provides a day-by-day, week-by-week activation plan: when to distribute the policy, when to activate the triage tool, when to open the disclosure window, when to document the first decision record. It removes the question of "where do we start?" entirely.

30-day sequence · 4 phases · Day-by-day actions

These four components are not available with individual framework purchases. They are exclusive to the Complete AI Governance Suite.

AVAILABLE NOW

Get started

RECOMMENDED

Complete AI Governance Suite

\$397

Both frameworks + Execution Library + Navigator + Executive Briefing + Deployment Roadmap

Save \$97 vs. buying frameworks separately · 4 exclusive components included

30-day deployment path · 20 worked case records · Board-ready briefing

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Immediate digital access after purchase

Or purchase frameworks individually:

AI Use & Control Framework

\$247

Internal rules, literacy, disclosure, triage, and rollout control.

AI Vendor & Data Control Framework

\$247

Vendor review, restricted-data handling, onboarding, and escalation discipline.

Individual frameworks do not include the Execution Library, Executive Briefing, or Deployment Roadmap.



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